



## PROFESSIONAL STAFF

Our firm employs professional staff in a range of positions relating to information management, litigation support, finance, business development, secretarial and document services, human resources, library sciences, building management and many other career options. For all of these career paths, we seek qualified individuals interested in working as part of a team whose goal is to provide our clients with excellent legal services. To those individuals, we offer a collegial, supportive, and professional firm culture that encourages creativity and innovation, embraces diversity, allows individuals to grow and develop new skills, and provides competitive pay, benefits, and learning programs.

We appreciate the challenges of balancing professional demands and personal and family commitments. We offer generous leave benefits and have policies that allow flexibility in time off to attend to routine appointments outside the office.

Because we seek highly motivated individuals who continue to grow and progress in their careers and capabilities, we also provide a number of in-house training and development programs. Through our in-house education department, we offer many different learning opportunities, which range from instructor-led courses on the use of specific types of computer software to desk-side visits for specific technology concerns and training. Our professional staff are invited to participate in Vorys Advance, an interactive professional development program, focusing on key firm values.

*Vorys, Sater, Seymour and Pease LLP is an Equal Opportunity Employer (EOE).*

For current professional staff openings, please [click here](#).

### Our Benefits

The Firm offers a comprehensive benefits package to its eligible employees and their qualifying dependents and contributes significantly to the cost of benefits. The Firm's benefit package includes:

VORYS

## PROFESSIONAL STAFF

### (Continued)

- Medical Insurance (multiple options);
- Dental Insurance;
- Vision Insurance;
- Health Care Flexible Spending Account;
- Dependent Care Flexible Spending Account;
- Life Insurance for the employee, spouse, and children;
- Accidental Death & Dismemberment Insurance;
- Long-Term Care Insurance for the employee and adult family members;
- Short-Term Disability Salary Continuation;
- Long-Term Disability Insurance; and
- 401(k) Retirement & Profit Sharing Plan.

Several work/life benefits are also offered to assist employees in finding balance in their professional and personal lives. These benefits include, but aren't limited to:

- Employee Assistance Program;
- Vacation;
- Sick Leave;
- Personal Days;
- Holidays (national and designated); and
- Maternity Leave.

### Current Openings

For a full listing of current professional staff openings, please [click here](#).

### Contact Us

If you have questions about employment opportunities at Vorys, please email us at [employment@vorys.com](mailto:employment@vorys.com).