



PROFESSIONAL STAFF

Our firm employs professional staff in a range of positions relating to information management, litigation support, finance, business development, secretarial and document services, human resources, library sciences, building management and many other career options. For all of these career paths, we seek qualified individuals interested in working as part of a team whose goal is to provide our clients with excellent legal services. To those individuals, we offer a collegial, supportive, and professional firm culture that encourages creativity, embraces diversity, allows individuals to grow and develop new skills, and provides competitive pay, benefits, and programs.

We appreciate the challenges of balancing professional demands and personal and family commitments. We offer generous leave benefits and have policies that allow flexibility in time off to attend to routine appointments outside the office.

Because we seek highly motivated individuals who continue to grow and progress in their careers and capabilities, we also provide a number of in-house training and development programs. Through our in-house education department, we offer many different learning opportunities, which range from instructor-led courses on the use of specific types of computer software to desk-side visits for specific technology concerns and training. Our professional staff are invited to participate in Vorys Advance, a three part staff-led interactive professional development program. Each of the three learning opportunities focus on key firm values.

Vorys, Sater, Seymour and Pease LLP is an Equal Opportunity Employer (EOE).

Our Benefits

The Firm offers a comprehensive benefits package to its eligible employees and their qualifying dependents and contributes significantly to the cost of benefits. The Firm's benefit package includes:

- Medical Insurance (multiple options);

VORYS

PROFESSIONAL STAFF

(Continued)

- Dental Insurance;
- Vision Insurance;
- Health Care Flexible Spending Account;
- Dependent Care Flexible Spending Account;
- Life Insurance for the employee, spouse, and children;
- Accidental Death & Dismemberment Insurance;
- Long-Term Care Insurance for the employee and adult family members;
- Short-Term Disability Salary Continuation;
- Long-Term Disability Insurance; and
- 401(k) Retirement & Profit Sharing Plan.

Several work/life benefits are also offered to assist employees in finding balance in their professional and personal lives. These benefits include, but aren't limited to:

- Employee Assistance Program;
- Vacation;
- Sick Leave;
- Personal Days;
- Holidays (national and designated); and
- Maternity Leave.

Contact Us

Columbus, Ohio and Pittsburgh, Pennsylvania

Kris Kring
Human Resources Manager
52 East Gay Street
PO Box 1008
Columbus, OH 43216-1008
614.464.6431 | kmkring@vorys.com

Cincinnati, Ohio

Anne Perbix
Regional Administrative Director
301 East Fourth Street
Suite 3500, Great American Tower
Cincinnati, OH 45202
513.723.4088 | aeperbix@vorys.com

Cleveland and Akron, Ohio

Nicole Tucci
Office Administrator - Akron and Cleveland
106 South Main Street

VORYS

PROFESSIONAL STAFF

(Continued)

Suite 1100
Akron, OH 44308
330.208.1133 | nltucci@vorys.com

Houston, Texas

Nancy Davis
Office Administrator - Houston
909 Fannin Street
Suite 2700
Houston, TX 77010
713.588.7005 | njdavis@vorys.com

Washington, D.C.

Jean Wheeler
Office Administrator - Washington
1909 K Street NW
Suite 900
Washington, DC 20006-1152
202.467.8915 | jewheeler@vorys.com