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## Colleen S Brandt

Columbus Office



### EDUCATION

- John Carroll University, B.A., 1998
- National Center for Paralegal Training, Certificate, 1998

Ms. Brandt is a litigation paralegal in the Vorys Columbus office. Her concentration is in the management of complex litigation matters, specifically securities litigation, toxic tort defense matters and large class actions. She specializes in the development and management of litigation databases to interact with all aspects of electronic discovery including document preservation, retrieval, review, preparation and production. Her practice also includes integration of electronic exhibits into efficient trial presentation software.

Ms. Brandt is a member of The Columbus Bar Association and Paralegal Association of Central Ohio.

### **SPECIAL SKILLS**

- Excel
- Access
- PowerPoint
- Summation
- Sanction
- ESI Discovery Tools
- District Court Electronic Filing Procedures